

Republic of the Philippines  
**OFFICE OF THE SOLICITOR GENERAL**  
 134 Amorsolo St., Legaspi Village  
 Makati City

**PURCHASE ORDER**

Supplier: <b>TOYOTA BICUTAN PARANAQUE</b>	P.O. # <b>023-12-185</b>
Address: KM. 15 West Service Road, South Super Highway, Sun Valley, Parañaque City	Date: December 27, 2023
TIN: 225-814-535-00000	Mode of Procurement:
Account No.: 1786-0902-33      Bank: LBP-Pasong Tamo	Small Value Procurement 53.9
Telephone: 02-8777-9500      Fax: 02-87779485	

Gentlemen:  
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: <b>OFFICE OF THE SOLICITOR GENERAL</b>	Delivery Term: w/n 30 days upon receipt of P.O.
Date of Delivery:	Payment Term: w/in 30 days upon final acceptance <b>Bank to Bank</b>

Stock No.	Unit	Description	Qty.	Unit Cost	Amount
		<b>PREVENTIVE MAINTENANCE SERVICE: PERFORMS 90,000KM CHECK UP FOR VEHICLE MODEL TOYOTA INNOVA 2.5E DIESEL M/T WITH PLATE NO. SLF 445</b>			
	hour	<b>Labor:</b> 90,000KM CHECK-UP	3.800	Php 553.57	Php 2,103.57
	hour	TOYOTA CAR CARE	1.000	616.07	616.07
		<b>Labor Subtotal:</b>			Php <b>2,719.64</b>
	piece	<b>Parts:</b> OIL FILTER IMV	1	502.90	Php 502.90
	piece	GASKET	1	65.18	65.18
	liter	TGFS SN/CF 5W-30 1L	7	712.72	4,989.04
	piece	BRAKE CLEANER	1	189.29	189.29
	liter	DSL INJECTOR CLEANER	1	818.75	818.75
	liter	TOYOTA GENUINE ENGINE ROOM COAT CLEANER	1	287.95	287.95
	liter	TOYOTA GENUINE ENGINE ROOM COAT	1	298.21	298.21
		<b>Parts Subtotal:</b>			Php <b>7,151.32</b>
	lot	<b>Sublet:</b> MISCELLANEOUS, MATERIALS & SHOP SUPPLIES	1	426.97	Php 426.97
	lot	UNDERCOATING SET (M,L,XL)	1	5,178.58	5,178.58
	lot	TMP POL & INC.	1	170.00	170.00
		<b>Sublet Subtotal:</b>			Php <b>5,775.55</b>
	lot	<b>Miscellaneous</b> X-1R ENGINE TREATMENT	2	1,071.43	Php 2,142.86
		<b>Miscellaneous Subtotal:</b>			Php <b>2,142.86</b>
		Total Labor:			Php 2,719.64
		Total Part:			7,151.32
		Total Sublet:			5,775.55
		Total MISC/Material:			2,142.86
		<b>SUBTOTAL:</b>			Php <b>17,789.37</b>
		VAT:			2,134.72

Total Amount in Words:	Nineteen Thousand Nine Hundred Twenty Four Pesos & 09/100 Only	Php 19,924.09
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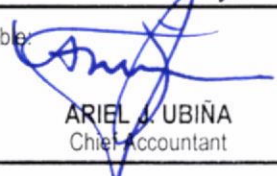
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

**JESSICA L. CASTRO**  
 CAO, Administrative Division

**EDITHA R. BUENDIA**  
 Director IV, HRMAS

Conforme:   
 (Signature over printed name)  
 3/29/24  
 (Date)

Funds Available: 	ALOPS: 02-107101-2023-12-P36
<b>ARIEL J. UBIÑA</b> Chief Accountant	Amount: ₱ 19,924.09